

**City of Columbus
Department of Risk Management
Insurance Review Committee
Meeting Minutes
September 13, 2001**

In Attendance: John Fox, Dale Langferman, Rick Caldwell, John Baughn, Fred Allman, Nick Rush, Allan Whitted, Jay Beaman, Chuck Boll, Dave Allmon

Absent : Moni Lacey, Larry Mayfield, Allan Whitted, Jay Beaman, Carolyn Lickerman

Guests: Linda Galbraith & Dave Shymkus - Dunn & Associates
Dan Fox, Johnson-Witkemper Insurance

Paula Constant took roll call and a quorum was established.

July minutes were approved.

Paula Constant took the minutes.

The monthly report from Dunn was presented. Three employees of the City mentioned that there have been recent problems with Lab One. Linda Galbraith said that she would call Lab One to try to find a solution to the problems.

Old Business

A. Rick Caldwell stated that the City is still not receiving a newsletter from Dunn & Associates. It was his understanding that Dunn would provide this as a service to the City employees. The committee mandated that Dunn & Associates provide a quarterly newsletter for City employees. John Fox will contact Cathy Hawes, Dunn & Associates, concerning who will be responsible for the cost of the newsletters.

B. Dan Fox told the committee that Gallagher is still trying to obtain a lower property deductible quote from Hartford, he hopes he will have those figures at the next meeting. Dan also told the committee due to the recent terrorist attack and the huge losses occurred that the City could expect an increase in insurance costs at renewal.

New Business

A. Rick Caldwell, Director, gave his report. He stated that his office has been receiving many calls for claims for which the City is not liable. The office is forwarding these claims to St. Paul, Gallagher, and Johnson-Witkemper. St. Paul sends denial letters to the claimants, which previously were sent by the department. Rick also stated that his office has been having problems with the worker's comp. TPA. He has asked that they assign a

new adjuster to our account. Rick has asked that Dunn & Associates to check on other available facilities for immunizations and worker's compensation provider. Rick reported on the monthly safety meeting and the new substance abuse policy effective 8/1/01. Rick also reported that the terrorism plan went into effect Tuesday, 9/1/01.

B. John Baughn presented a spreadsheet showing the balances of the medical fund. He also stated that he thought the departments involved in the buy-down of the property deductible should look into establishing their own fund. It was decided that the P&C subcommittee would meet with John Baughn, Dan Fox, Rod Blasdel, and Mike Keogh to further discuss this item. It was also decided that the Medical subcommittee would also meet to discuss medical costs and possible solutions.

C. Dave Shymkus gave a presentation on Dunn Online. He discussed the basic and enhanced services. There is no charge for the basic service, but there is a hook-up and monthly service charge for the enhanced service. Dave Allmon made a motion to take no action on the enhanced service at this time, Dale Langferman seconded. Motion carried. Chuck Boll suggested a possible link to the Flex account, Dave Shymkus said they would look into it. Mr. Boll also mentioned the possibility of linking Dunn online with the City's website.

Meeting adjourned 3:00 p.m.